

Interbase Resources Sdn Bhd (Lelong.my) 2-3 (3<sup>rd</sup> Floor), Jalan Puteri 2/2, Bandar Puteri, 47100, Puchong, Selangor.



1<sup>st</sup> April 2011

# *Invitation to Participate in the 1<sup>st</sup> "Lelong.my E-Commerce Fair "* 12<sup>th</sup> – 14<sup>th</sup> August 2011, Hall 1 & 2, Mid-Valley Exhibition Centre, Kuala Lumpur

**Lelong.my,** Malaysia's pioneer E-Commerce & Online shopping community is celebrating 13 exciting years of Online Trading in Malaysia and is now bringing to you this online shopping experience "**LIVE**" at Mid Valley Exhibition Centre, one of the most popular shopping complexes within the Klang Valley region.

With over **2 million unique visitors** monthly and **2,000** Store Members, this 3-day exhibition provides an excellent opportunity for **online entrepreneurs** to promote their websites, market their products and at the same time, expand their business potential through the seeking of **resellers**, **investors**, **and partnerships** to engage with the public and private sectors. This platform also seeks to educate & instill greater awareness on the **E-Commerce & Online Trading** industry and to demonstrate the convenience and ease of use, highlighting the latest technology and the most complete solutions & services in the E-Commerce industry today.

With over **240** participating booths ranging from online retailers to E-Commerce service providers, there'll be lots of activities like Talks & E-Commerce Workshops, Best Buy Items, Lucky Draws, Contests, Free Gifts, Goodie Bags and lots more. The main highlight of the event will be the "**Superbid of the Day**" where selected items are auctioned off from **RM1.00** onwards.

We have appointed **A&O BrandBuilding Consultants** as Lelong.my E-Commerce Fair's Event Management & Marketing Consultant. As such, kindly direct all enquiries, correspondence & event matters to them as they will be the point of contact and coordinator for the event.

**Don't miss this event!** Come, celebrate, learn and experience what **Lelong.my E-Commerce Fair** is all about and why over 2 million unique visitors chose **Lelong.my** as their No. 1 online shopping & trading destination!

We look forward to welcome your esteemed participation in the 1<sup>st</sup> Of Its Kind Exhibition - "**The Lelong.my E-Commerce Fair 2011**"

Towards a profitable partnership in this awesome event.

Thank you.

Yours Sincerely, Interbase Resources Sdn Bhd (Lelong.my)

Mr. Wei Kwok Seing Director

Interbase Resouces Sdn.Bhd Company Registered No: (465435-U) 2-3 (3<sup>rd</sup> Floor), Jalan Puteri 2/2, Bandar Puteri 47100,Puchong, Selangor. Tel: 03-8060 2528 Fax: 038060 8528

# **LELONG 2011 - COMPREHENSIVE MEDIA COVERAGE**

(Actual Event Advertising & Promotional Coverage)

	Media	Type / Location	No. of Publications	
	NEWSPAPERS	The Star (Metro)	6	
		Sin Chew Daily + Guang Ming Daily	6	
		The China Press	3	
		Harian Metro	3	
2	MAGAZINES	SME Magazine 2		
		Malaysian Business	2	
		The Edge Weekly 5		
		Corporate Journey	2	
3	RADIO (x 200 Spots approx.)	Fly FM / Mix FM / MyFM / BFM / 98.8 FM	ТВС	
4	BILLBOARDS (x 5 Nos.)	Federal Highway (At Mid Valley Entrance), Taman Connaught Cheras, MRR2 Highway, Jalan Kuching, Jalan Mahameru		
5	LAMP POST BUNTINGS (Approx. 450 pcs.)	Federal Highway, Jalan Klang Lama, Jalan Kia Peng, Jalan Pinang, Jalan Hang Tuah, Jalan Imbi, MRR2 Highway, Lebuhraya Taman Connaught, Jalan Ipoh, Jalan Kepong, Jalan Damansara (TTDI), Jalan Tun Mohd Fuad (TTDI), Jalan Burhanuddin Helmi (TTDI), Jalan Kuching, Sri Hartamas, Jalan Semantan, Lebuh Bandar Utama, Jalan Universiti, Jalan Semangat (Section 14, PJ, Jalan Utara, Jalan Templer, Jalan Kemajuan Subang (Subang Jaya), Jalan Jengka (Subang Jaya), Surrounding Lingkaran Syed Putra (MVEC)		
6	MVEC	Atrium Banners, Entrance Stand Posters, Escalator Stand Posters		
7	WEBSITE	Online Marketing & Exposure		
8	SOCIAL MEDIA	Integration of Facebook, Twitter, Youtube, Blogs, etc.		
9	RADIO CRUISERS	On-the-road promotions in major shopping complexes/universities.		
10	EVENT BOOKLETS	Over <b>20,000 copies</b> will be given away during the event.		
11	GOODIE BAGS	1,000 pcs will be given away DAILY during the event.		
12	LARGE SCREEN PROJECTION	Advertisement / Video to be played on <b>30ft X 10ft widescreen</b> multi- display back projection on Main Stage, Main Foyer, MVEC <i>(looping continuously when stage is not in use)</i>		
13	PRESS RELEASES / PRESS KITS	Sent to All Major Newspapers / Magazines / Radio / T.V. Stations		
14	MEDIA INVITATION (OPENING)	All Major Newspapers / Magazines / Radio / T.V. Stations will be invited		

# **ONLINE PARTICIPANT'S PACKAGE:**

Category (Public)	Basic – C (P)	Basic (P)
Benefits	RM1,800.00	RM1,500.00
Promotional Space / Booth (Table & 2 Chairs)	2m x 2m (Corner)	2m x 2m (Intermediate)
Banner Advertising in Websites	Х	Х
Logo & Website Link (website listing)	Х	Х
Promotional Materials in Goodie Bags	Х	Х
Display & Distribution of Brochures / Flyers	Yes	Yes
Souvenir Program / Ads / Booklets	Exhibitor Listing	Exhibitor Listing

Category (Lelong Store Members)	Basic – C (LS)	Basic (LS)
Benefits	RM1,200.00	RM900.00
Promotional Space / Booth (Table & 2 Chairs)	2m x 2m (Corner)	2m x 2m (Intermediate)
Banner Advertising in Websites	Х	Х
Logo & Website Link (website listing)	Х	Х
Promotional Materials in Goodie Bags	Х	Х
Display & Distribution of Brochures / Flyers	Yes	Yes
Souvenir Program / Ads / Booklets	Exhibitor Listing	Exhibitor Listing

# **EVENT BOOKLET Advertisement Rates**

Estimated distribution quantity: 20,000 copies

UPGRADES	Rates
B/W Half Page + On-Map Indicator	RM 400.00
B/W Full Page + On-Map Indicator	RM 650.00
F/C Full Page + On-Map Indicator	RM 1,000.00

# FORM A: ONLINE EXHIBITOR'S APPLICATION FORM

Declaration from Participant:

- 1. I, \_\_\_\_\_\_ with I.C. No.: \_\_\_\_\_\_ have been duly authorized by (name of business / company / establishment / organization) \_\_\_\_\_\_\_ to transact business including the signing of the application form for LELONG.MY E-COMMERCE FAIR 2011 - Malaysia's No. 1 Online Shopping community organized by Interbase Resources Sdn Bhd..
- 2. I have read, understood and hereby agree to abide by the Terms and Conditions of Participation as stipulated in the Exhibitor's Information Kit (Appendix A).

Package	Size	Rental per Booth (RM)	How many Booths?	Sub-total (RM)
Basic (P)	2m x 2m (Intermediate)	RM1,500.00		
Basic-C (P)	2m x 2m (Corner Unit)	RM1,800.00		
Basic (LS)	2m x 2m (Intermediate)	RM900.00		
Basic-C (LS)	2m x 2m (Corner Unit)	RM1,200.00		
Grand Total (RM)				

3. I/We wish to rent booth(s) as indicated below:

Optional Add-On	Cost Per Unit (RM)	No. of Unit(s)	Sub-total (RM)
Event Directory Booklet (please specify if any)			
1.			
2.			
Grand Total (RM)			

Enclosed herewith would be our Cheque / Bank Draft No:

sum of RM \_\_\_\_\_\_ as payment for the above package in favor of **Interbase Resources Sdn Bhd** for our booking. We agreed that failure to settle the payment in full to the Organizer before **30<sup>th</sup> June 2011**, shall result in the forfeiture of down payment and our booth(s) will be allotted to other applicants. We also understand that payment made does not constitute automatic confirmation of participation.

Full name (NRIC):	Company's Stamp &
I.C. No.:	Authorized Signature:
Company Name:	
Designation:	
Company Website:	
Email Address:	
Contact Number:	
(0)	
(F)	
(HP)	
	Date:

Note: This form, together with all payments must be submitted to the Organizer. An acknowledgement notice / receipt will then be issued upon request.

# FORM B: ADDITIONAL SERVICES

Note: only submit this form if you require any of the additional services below

The services below are only made available to our exhibitors upon special request. Kindly check the appropriate box(es) and fax the form back to **A&O Brandbuilding Consultants** (Fax: 03-5631 1489).

More information and rates can be downloaded directly from: www.lelong.my/ecfar/forms/addservice.pdf

Additional Services	Check (v) if Required	Company's Stamp &
Credit Card Terminals		Authorized Signature:
Internet Connection		
Unofficial / External Contractors		

# Appendix A: Exhibitor's Information Kit

# 1. DATES / EXHIBITION HOUR

Venue: Hall 1 & 2, Mid Valley Exhibition Centre, Kuala Lumpur. Date: 12<sup>th</sup> to 14<sup>th</sup> August 2011 Time: 11am to 9pm (Friday & Saturday), 11am to 7pm (Sunday)

# 2. ADMISSION

Admission is FREE.

# 3. TARGET AUDIENCES

Estimated traffic: Min. 50,000 – 100,000 attendees

# **Online Entrepreneurs**

- To show their real personality behind the business, promoting and portraying the convenience and reliability of online shopping
- Seeking to gain offline market exposure
- Desires to encourage upcoming entrepreneurs and small startups

# Aspiring Entrepreneurs

- Seeking inspiration, networks, contacts and new ideas to further their entrepreneurial knowledge and skills
- Seeking to start and exploring possibilities of a new venture in the online sphere
- Wanting to explore, learn more and to further their knowledge and experience in the online realm

# **<u>Consumers</u>** (Malaysian youths / students, working adults, etc)

- The online savvy enthusiasts who are constantly on the lookout for the latest products or business trends in Malaysia
- Want to experience, meet and get to know more about Online Auction and E-Commerce.

# **Business Owners**

- Wants to strategically position their brand among Malaysian youths and SME's
- Opportunity to attract potential resellers for business expansion online

# 4. RENTAL OF BOOTHS AND FLOOR SPACE AREA

Any additional power point/furniture/electrical requirement must be referred to the Official Contractor. Provision of additional requirements is subject to availability.

Drilling, nailing and any other modifications on the shell scheme panel are strictly prohibited. Any damages done on to the panels will be charged to the exhibitors.

# 5. PAYMENT

Full payment must accompany Exhibitor's Application Form A on or before **30<sup>th</sup> June 2011**. Cheque(s) must be made in favor of **Interbase Resources Sdn Bhd** In the event of default in payment the Organizer reserves the right to refuse participation and claim all outstanding dues from the defaulting Exhibitor.

Such defaulting Exhibitors shall not be entitled to any claim for compensation and any payment made shall be forfeited. Refunds are only possible if the exhibition is cancelled due to reasons beyond the control of the Organizer.

# 6. BOOTH ALLOCATION

All booth(s) will be allocated according to the signed Agreement between the Exhibitor and the Organizer. All booths sold cannot be transferred and / or resold unless with the written permission of the Organizer. The Organizer reserves the right to re-allocate booths deemed necessary according to the requirements of the Official Contractor / MVEC / Safety Regulations.

### 7. APPLICATION FOR PARTICIPATION

Applications for participation shall be made on the prescribed forms enclosed (Form A – Online Exhibitor's Application Form) in duplicate must be accompanied with FULL PAYMENT by the stipulated deadline. Upon acceptance by the Organizer, the application will be deemed as the Official Contract of Participation. The Organizer reserves the right to refuse acceptance of any application, or limit the number of facilities/booths applied for, payments received notwithstanding.

# 8. FOOD AND BEVERAGE

Exhibitors are advised that food and beverages are not allowed into the exhibition halls. Smoking and consumption of drugs and alcohol are strictly prohibited.

### 9. ORGANIZER'S OFFICE

The Organizer's office will be set up on the exhibition grounds. It will also serve as an information and reception counter for the duration of the exhibition.

### 10. FILM / AUDIO-VISUAL DEMONSTRATION /CENSORSHIP /COPYRIGHT

Exhibitors must ensure that all video tapes / CDs / VCDs/ Discs have been approved by the Censorship Board and the relevant authorities before they are displayed / sold at the exhibition site.

#### **11. SOUND LEVEL**

Sound levels must be set at a level which causes no interference with or annoyance to other exhibitors. The Organizer reserves the right to reduce the sound level, restrict or switch off any audio-visual, display which gives rise to complaints.

#### **12. BOOTH BOUNDARY**

Exhibitors must display, distribute, organize activities, and promote their organizations within the confined parameters of their respective booth(s) in compliance with the stipulated rules and regulations of Jabatan Bomba dan Penyelamat Malaysia.

#### 13. BOOTH(S) OPERATION

All exhibition stands must be fully staffed and operational throughout the opening hours of the exhibition. Exhibitors must not participate in any activity that causes, or is likely to cause annoyance to visitors or other exhibitors.

#### 14. TEMPORARY PASSES AND EXHIBITOR TAGS

For security purposes, exhibitors must wear the passes provided by the Organizer at all times of the exhibition. Each exhibitor will be provided with 4 passes to use throughout the exhibition.

# **15. BOOTH BOOKING AND ENQUIRIES:**

# EVENT MARKETING & MANAGEMENT COMPANY:

A&O Brandbuilding Consultants No. 76-B, Jalan SS15/4, Subang Jaya, 47500 Selangor, Malaysia. Tel: +603-5631 1488 Fax: +603-5631 1489 Email: ecfair@lelong.my Website: www.lelong.my/ecfair <u>Contact Person:</u> **Ms. Liz Siow** Secretariat: +603-5631 1488

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